

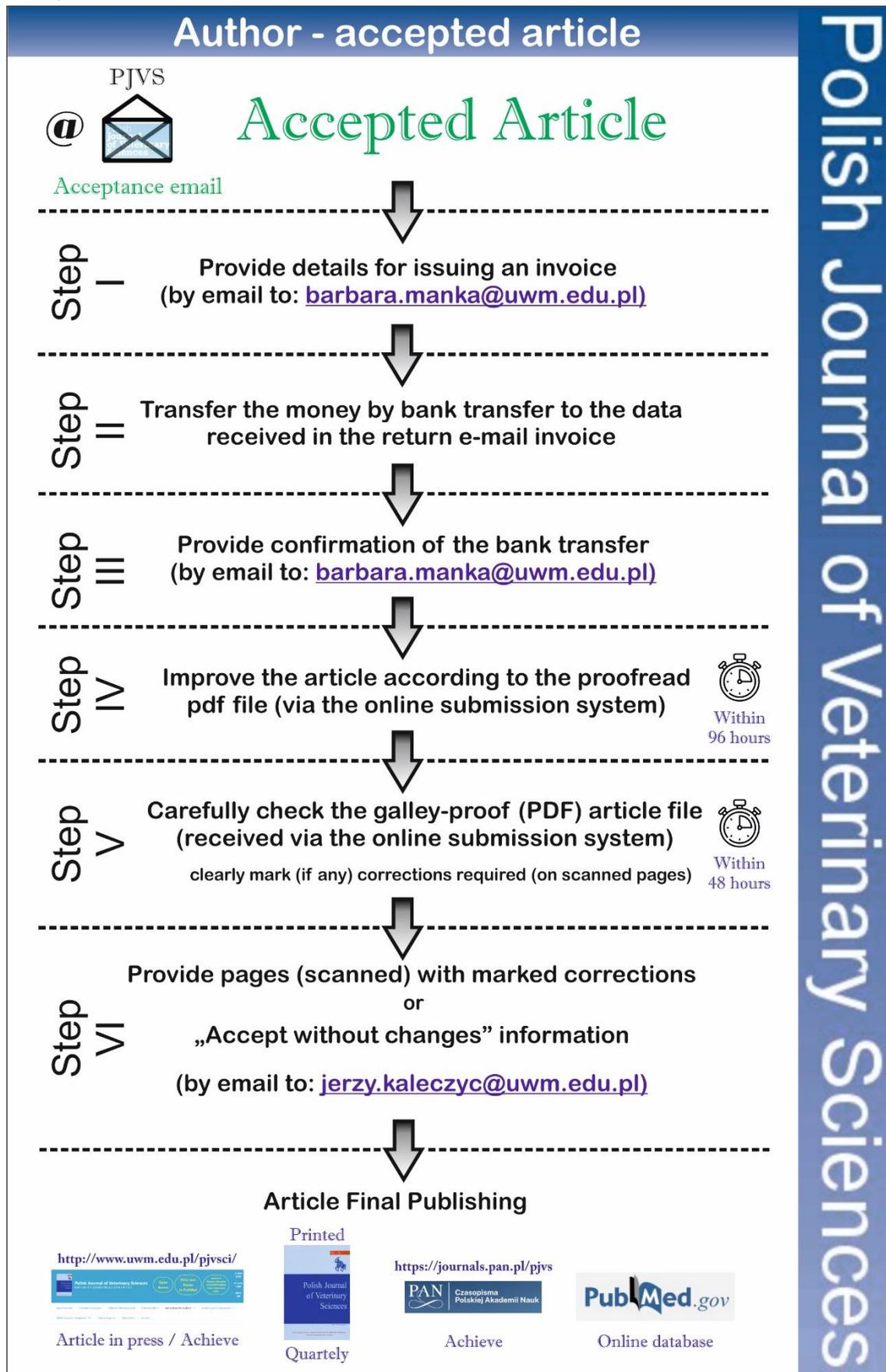
Polish Journal of Veterinary Sciences

Instructions for Authors – Accepted Article

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Graphical overview



Article charges

Invoice data

The submitting author of the accepted article must provide details for issuing an invoice to the following e-mail address: barbara.manka@uwm.edu.pl.

The email should have the following subject:

Invoice data XXXX-PJVS-YEAR – Vol No. x/xx

(Legend: XXXX = your article individual number; x/xx assigned volume number)

The email should include:

1. *your article individual number (XXXX-PJVS-YEAR);*
2. *the assigned volume no. (x/xx);*
3. *the manuscript title;*
4. *the name of the first author;*
5. *the exact name of your institution;*
6. *the exact institution address;*
7. *the VAT EU number (full, including letters) of your institution (for European countries).*

The invoice will be issued for the details received and sent to the corresponding author as a return email.

Payment

In accordance with the policy of the University of Warmia and Mazury, the only acceptable form of payment is a bank transfer to the account indicated on the invoice.

Any additional bank charges (transfer / manipulation / currency conversion, etc.) are also to be covered by the authors.

It is important that the bank transfer is made to the data indicated in the invoice, however, it is not important who the payer is.

Please note, that international banking operations can be time-consuming, thus we recommend that you complete the transfer in a timely fashion to publish the article in the designated issue.

Payment confirmation

The bank transfer payment confirmation must be sent by authors via email to barbara.manka@uwm.edu.pl. On its basis, our accountants check the inflow to the University account.

Professional article proofreading

Articles are professionally proofread (English, technical errors, literature).

A scanned article pdf file with all required corrections marked is sent to the submitting author via the online submission system.

Authors are expected to include all the required corrections (point by point) and upload the improved file into the online submission system within 96 hours after the pdf file has been sent.

Pre-production article version preparation

The typesetter's office prepares a galley-proof (PDF) article version which is sent to the submitting author (using the PJVS online submission system) for final verification.

Authors are required to carefully check the pdf file and clearly mark (if any) corrections required. Pages (scanned) with marked corrections should be sent via email to jerzy.kaleczyc@uwm.edu.pl (within 48 h).

If the article is ready for publication in the current form (without additional corrections) the authors should also send such information via email to jerzy.kaleczyc@uwm.edu.pl.

The email subject should be:

Page proof corrections XXXX-PJVS-YEAR

(Legend: XXXX = your article individual number

The email should include:

1. *your article individual number (XXXX-PJVS-YEAR)*;
2. the manuscript title;
3. the name of the first author;
4. attached pages (scanned) with required corrections marked, or confirmation that the article is accepted in the current form.

No changes are possible after this stage.

Article publication

- a) Finished articles are available on our website in the [Article in press] tab until final publication.
- b) Articles are published online in open access at our repository (<https://journals.pan.pl/pjvs/>) and are directly available on our website in the [Achieve] tab.
- c) Articles are accessible from the PubMed database (within about 2 - 3 weeks after online publication).
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